



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, September 24, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by the Council.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Benjamin Briles, a Mill Creek resident and member of the Art & Beautiful Board, commented on the number of Great Garden Award nominees and thanked participants for sharing their gardens with the community.

Carmen Fisher, a Mill Creek resident, spoke about the rules for executive session and encouraged the Council to eliminate "up to" language when estimating the length of time needed for executive session.

PRESENTATIONS

B. Heron Park Restoration Check Presentation
(Terry Ryan, County Council Chair)

Snohomish County Council Chair Terry Ryan presented the City with a check for \$150,000 to be used for the Heron Park Restoration Project. Mr. Ryan stated that he

is looking forward to additional partnerships between the County and Mill Creek in the future.

C. Children's Cancer Awareness Month Proclamation

Mayor Pruitt issued a [proclamation](#) recognizing September 2019 to be Childhood Cancer Awareness Month.

D. Great Garden Awards
(Councilmember Steckler)

Councilmember Steckler gave a [presentation](#) describing the Great Garden Awards. The following were items he discussed:

- Nomination and voting process
- What a winning garden exemplifies

Councilmember Steckler recognized the twelve award winners. All winners will receive a permanent plaque to display at their home.

Councilmember Steckler thanked members of the Board and City staff for their service.

E. Citizen Patrol Oath of Honor
(Greg Elwin, Chief of Police)

Police Chief Greg Elwin gave an overview of the Citizen Patrol Program and introduced new members Joel and Ilene Goverman and thanked them for their service to the City. Chief Elwin administered the Citizen Patrol Oath of Honor.

F. Community Transit - Swift Orange Line
(Christopher Silveira, Community Transit Bus Rapid Transit Program Manager)

Community Transit Bus Rapid Transit Program Manager Christopher Silveira gave a brief overview of the Swift Bus Rapid Transit (BRT) networks and characteristics. Mr. Silveira led Council through a [PowerPoint](#) presentation highlighting:

- Swift BRT experience to date - Blue line (2009) and Green line (2019) have seen continued increase in ridership and are the two most popular routes
- Local and regional significance - Mill Creek residents will have convenient access to two Swift BRT lines providing regional connections throughout greater Snohomish County, including direct access to light rail (2024)
- Orange Line route and stations - Route involves 11 miles and 13 station pairs, it provides an east-west connection in southern Snohomish County and connects to Blue and Green Swift BRT, Light rail and Stride I-405 BRT
- Timeline - Feasibility study (2017-2018), Project development (2019-2020), Construction (2021-2023), Opening (2024) ahead of the Link Light Rail Station
- Local and Regional Coordination - meetings with key stakeholders to coordinate major details
- Public involvement - Attending community outreach events, hosting open houses, and attending council meetings.

Mr. Silveira and Community Transit Manager of Strategic Planning and Goals June DeVoll answered questions from Council.

STUDY SESSION

G. Local Planning Washington State (Short Course)
(Tom Rogers, Planning Manager)

Planning Manager Tom Rogers led Council through a [PowerPoint](#) presentation highlighting staff takeaways from the September 17, 2019 local planning short course presented by Washington Department of Commerce. Mr. Rogers described how the following takeaways can be used to move the City forward considering the upcoming tasks of Vision 2050, 2023 Comprehensive Plan Update, and the Mill Creek Subarea Plan:

- The importance of planning - Shared vision, meet community needs, prioritize local spending
- Plan to accommodate the future population - Estimated nine million people in WA state by 2040
- Successful planning - Regulations, incentives, process, and leadership involvement are key elements
- Roles and responsibilities - Legislative, quasi-judicial, administrative, and public

Council engaged in discussion and shared their takeaways from the training.

At 8:29 pm Councilmember Todd made a motion to extend to the regular meeting to 8:45 p.m. Councilmember Vignal seconded the motion. The motion passed unanimously

H. Update on Mill Creek Boulevard Land Use and Infrastructure Plan and Public Participation Activities
(Tom Rogers, Planning Manager)

Planning Manager Tom Rogers introduced Vice President Mandi Roberts and Paul McGinley of Otak and led Council through a [PowerPoint](#) presentation describing the project overview and important considerations such as:

- Project purpose - Establishing a long-term vision for land use and transportation; identifying short-term needs; and improvements needed for infrastructure and public spaces
- Study area context - Definition of the Mill Creek Boulevard Subarea boundaries
- Project timeline - Detail of the four phases of the project and associated timeline
- Upcoming focus group workshop dates - Update of focus group activity and announcement of a General Public Workshop on 10/2/19 6:30-8:00 pm, attendance encouraged

Otak Vice President Mandi Roberts reviewed ideas and opportunities for the Mill

Creek Boulevard Subarea including:

- Infrastructure Improvements - Access to transit, lighting, and stormwater facilities
- Public space and civic improvements - Such as North Creek trail, events/festival space, and common areas like parks

Ms. Roberts provided examples of other local and regional redevelopments.

Council engaged in discussion and participated in [an exercise](#) providing feedback from a set of questions posed by Ms. Roberts.

[Update on Mill Creek Boulevard Land Use & Infrastructure Plan & Public Participation Activities](#)

CONSENT AGENDA

- I. Approval of Checks #60881 through #60943 and ACH Wire Transfers in the Amount of \$1,132,761.49
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Check Vouchers](#)
- J. Payroll and Benefit ACH Payments in the Amount of \$302,068.71
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Payroll Vouchers](#)
- K. City Council Meeting Minutes of April 9, 2019
[Regular Council Meeting - 09 Apr 2019 - Minutes - Html](#)

- L. City Council Meeting Minutes of April 23, 2019
[Regular Council Meeting - 23 Apr 2019 - Minutes - Html](#)

Councilmember Todd made a motion to approve the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

M. Mayor/Council

Mayor Pruitt reminded Council of the Elected Officials Reception on October 10th at the Tulalip Casino hosted by Economic Alliance Snohomish County (EASC).

Councilmember Steckler announced that the City of Mill Creek has partnered with People's Bank and the Kiwanis Club to put on a document shredding event on October 26, 2019 at City Hall North. This event is free to the citizens of Mill Creek.

Councilmember Steckler reported receiving questions from citizens about the closing of UW Bookstore. He would like community input about what they would like to see in the space to pass along to developers.

Councilmember Vignal attended a coffee talk with Representatives Jared Mead and

John Lovick and reports that the number one issue they are hearing from Mill Creek residents is regarding school safety followed by traffic concerns and population growth.

Mayor Pro Tem Holtzclaw corrected a misprint in the Mill Creek View. The publication incorrectly stated that the City's anniversary of incorporation as 8/30/1983. The voters approved incorporation of Mill Creek on 9/20/1983 and the vote became effective 10 days later on 9/30/1983.

Mayor Pro Tem Holtzclaw attended the Snohomish County Cities dinner last week. He noted that the Greater Seattle Partnership gave a great presentation.

Mayor Pro Tem Holtzclaw attended the Housing Affordability Task Force (HART) meeting last week. He noted that the meeting's primary focus was on reports and recommendations from the work groups such as funding, changes to regulations, and community outreach.

Mayor Pro Tem Holtzclaw reported that the citywide housing levy mentioned in past is still on the table for future consideration. It is not actively being put forth to the voters at this time. He further stated that the Urban Growth Area (UGA) expansion continues to be an issue of debate. Mayor Pro Tem Holtzclaw would like to ask the County Council for a consensus report on HB 1923 to be used at a future study session. Further, Mayor Pro Tem Holtzclaw would like staff to report about what options from HB 1923 might be feasible for Mill Creek.

Mayor Pro Tem Holtzclaw commented on Ms. Carmen Fisher's opinion about using "up to" language when recessing into executive session. From Mayor Pro Tem Holtzclaw's perspective the Council has been doing things correctly. He stated that he respects Ms. Fisher's opinion and would like an opinion from the City Attorney as well.

Councilmember Todd also commented on executive session "up to" language and action taken after executive session. He agreed with Mayor Pro Tem Holtzclaw's comments and would also like clarification from the City Attorney.

Councilmember Todd spoke about Greater Seattle Partners and stressed that are working to bring businesses into the greater Seattle area, such as Pierce and Snohomish Counties and outside of downtown Seattle. He also noted that the Greater Seattle Partners are working hand in hand with Economic Alliance Snohomish County.

Councilmember Todd reported that he attended a presentation given by Brett Smith, CEO of Propeller Airports. He noted that since opening to commercial airlines, 600,000 passengers have been through the Paine Field Airport.

Councilmember Todd announced that the Snohomish County Tomorrow (SCT) annual meeting is tomorrow night at 5:45 p.m. The topic of discussion is the Housing Affordability Task Force (HART) presentation on their recent data gathering and analysis efforts.

N. City Manager

- [Council Planning Schedule](#)

O. Staff

- [Park & Recreation Board Meeting Minutes of July 2, 2019](#)
- [2nd Quarter Budget Report](#)

AUDIENCE COMMUNICATION

P. Public comment on items on or not on the agenda

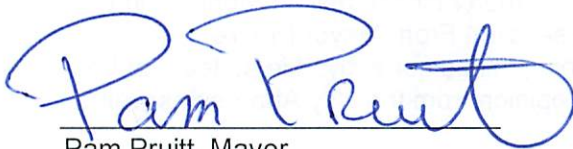
Wil Nelson, a Mill Creek resident, spoke about the planning process and future land use options.

Carmen Fisher, a Mill Creek resident, clarified her earlier comments to say she is mainly concerned about the times when action "will be" or action "may or may not be" taken after executive session. If the council uses "up to" language when recessing into executive session and public doesn't have an exact time to count on, they may lose the opportunity to be present.

At 8:45 p.m. Councilmember Cavaleri made a motion to extend the regular meeting to 8:50 p.m. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:47 p.m.



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk